The below paragraph should be included in your newsletters and meeting notices.

The Municipality (insert appropriate department, division, council, or commission) complies with title I of the Americans with Disabilities Act of 1990 and is an equal opportunity employer. Reasonable accommodations will be made available to qualified individuals with disabilities upon request. Please contact Deborah Bauer, Community Councils Center 907-277-1977 no later than 10 days prior to the meeting date to make any necessary arrangements.