

**AMENDMENT NO. 1 TO 2023 GRANT AGREEMENT  
WITH**

Federation of Community Councils, Inc.

This amendment is made and entered into by and between the Municipality of Anchorage (hereinafter referred to as “Grantor”) and the Federation of Community Councils, Inc. (hereinafter referred to as “Grantee”).

WHEREAS, the parties have the authority to amend the grant agreement pursuant to Part II, Section 5 and desire to do so;

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained in the grant agreement, the parties do hereby agree that the grant agreement shall be amended as follows:

1. Part I, Section 18. Prohibition on Endorsement of Candidates.

Grantee and its employees in their official capacity shall not expend any municipal funds for the support, opposition, or endorsement of candidates for any public, political or party office and that it shall not endorse or oppose candidates for public, political or party office even if such endorsement or opposition does not require expenditure of funds. If Grantor determines a violation of this prohibition has occurred, the violation shall result in forfeiture of all unencumbered funds for the year in which the violation occurs and ineligibility for any municipal funds for the immediately following fiscal year. Grantee may appeal the Grantor’s determination to the Assembly Chair; it may further appeal the Assembly Chair’s determination to the Assembly.

2. Part I, Section 19. Prohibition of Personal and Political Attacks.

Grantee and its employees in their official capacity shall not facilitate any activity that focuses on, targets, or attacks a person or group for personal or potential partisan, political motives. If Grantor determines a violation of this prohibition has occurred, the violation shall result in forfeiture of all unencumbered funds for the year in which the violation occurs and ineligibility for any municipal funds for the immediately following fiscal year. Grantee may appeal the Grantor’s determination to the Assembly Chair; it may further appeal the Assembly Chair’s determination to the Assembly.

3. Part I, Section 22. Ballot Measures and Proposed Municipal Legislation.

A. Grantee and its employees in their official capacity shall not advocate for or against local or state ballot measures or municipal measures proposing policy or legislation. Neither the Grantee, nor its employees in their official capacity, shall assist a community council in establishing a position on local or state ballot measures or municipal measures proposing policy or legislation. However, it is not a violation of this agreement for the Grantee to assist a

community council in disseminating information concerning ballot and municipal measures on which that council has formally established a position.

- B. In addition to complying with all applicable municipal, state, and federal laws, any communication made by Grantee on behalf of or at the request of a council related to a state or local ballot measure or other municipal measures must include a statement of the official position adopted by the council on the issue, the meeting date on which the council took formal action to adopt its official position, and the vote count for and against the measure adopting the official position.

4. Part I, Section 23. Participation in Community Councils.

While employed by Grantee, employees shall not serve as a board member of any community council. In any public forum, Grantee employees must identify whether they are speaking on behalf of the Grantee or as an individual.

5. Part I, Section 24. Gifts.

To avoid undue influence or the appearance of undue influence, Grantee and its employees in their official capacity shall not accept gifts. While acknowledging that the Municipal Ethics Code does not apply to the Grantee or its employees, for purposes of this section the definitions, policies, and limits set forth in the Municipal Ethics Code at AMC 1.15.050A-C are hereby incorporated. This section of the Ethics Code is attached as Appendix K.

6. Appendix J, Employee Acknowledgement, comprised of 1 page, attached.
7. Appendix K, Municipal Ethics Code AMC 1.15.050A-C, comprised of 1 page, attached.

It is expressly agreed, by both parties to this amendment, that all other portions of the grant agreement shall remain in full force and effect in accordance with its terms.

IN WITNESS WHEREOF, the parties have executed this amendment effective on the date of the last signature shown below.

**MUNICIPALITY OF ANCHORAGE,  
LEGISLATIVE BRANCH**

*Barbara A. Jones*

Assembly Chair, Municipal Clerk, or  
Authorized Designee

Date: 4/24/2023

**FEDERATION OF COMMUNITY  
COUNCILS, INC.**

*Cyrena Sordland*

Chair, FCC

Date: 4/29/23

**MUNICIPALITY OF ANCHORAGE**

*Kent Kolthase*

Mayor, Municipal Manager, or  
Authorized Designee

Date: 05/08/2023

## APPENDIX J

### Employee Acknowledgement

Each employee of Grantee shall sign this acknowledgement. Grantee shall submit a signed copy of this acknowledgement to the Grantor with the first quarter report or upon hire of a new employee.

I acknowledge, by my signature below, that I understand the following:

- While employed by Grantee, the Federation of Community Councils, Inc., I agree not to serve as a board member of any community council.
- While employed by Grantee, in any public forum, I agree to identify myself and whether I am speaking on behalf of the Grantee or in my personal capacity.
- In my official capacity as an employee of Grantee I agree not to participate in any activity to further the election or defeat of any candidate for public office.
- In my official capacity as an employee of Grantee I will not advocate for or against local or state ballot measures.
- In my official capacity as an employee of Grantee I will not assist a community council, a defacto community council, or a group of members of a community council, in establishing a position on measures for local or state ballot measures.
- In my official capacity as an employee of Grantee I will not facilitate any activity that focuses on, targets, or attacks a person or group for personal or potential partisan, political motives.
- In my official capacity as an employee of Grantee I will not advocate for or against various municipal measures proposed as law or policy which come before the Anchorage Assembly.
- In my official capacity as an employee of Grantee I will not assist a community council, a defacto community council, or a group of members of a community council, in establishing a position on municipal measures proposing policy or legislation.

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Employee Signature and Date

**APPENDIX K****Municipal Ethics Code AMC 1.15.050A-C****1.15.050 - Gifts.**

- A. Definition: A "gift" is an item of value, including but not limited to money, cash equivalents, services, discounts, meals, and entertainment. Gifts that are not connected with the recipient's status as a public servant are outside the scope of this chapter.
- B. General rule: To avoid undue influence or the appearance of undue influence, a public servant may not accept a gift from an individual or an entity with interests that may be substantially affected by the performance of the person's official municipal duties under circumstances where the timing and nature of the gift would cause a reasonable person to question the person's judgment in exercising official municipal duties.
- C. Examples: Unless other factors of influence are present or inconsistent with the general rule, a public servant may accept the following gifts:
1. An item given for a special occasion by municipal coworkers.
  2. A perishable item given for consumption or display, by member(s) of the public or a classroom expressing general appreciation or holiday cheer, shared with an office, work group, or classroom.
  3. A discount, prize, or award available to public sector employees generally, or to a large business category of public employees.
  4. A monetary award or commemorative item presented in recognition of meritorious, civic, or voluntary service presented by a recognized civic, philanthropic, or non-profit charitable organization.
  5. An item, homemade or handmade, crafted by the giver.
  6. An occasional gift or meal worth \$50.00 or less.
  7. Tickets, including entry and meal, to events held by a non-profit organization.
  8. Tickets, including entry and meal, to civic events hosted by government agencies, civic organizations, or community service clubs consistent with the mission of the public servant's work group.
  9. Items such as employee travel discounts, vendor-provided accommodations, training, and payment of employee registration fees that are approved by the appropriate supervisor for legitimate governmental purposes.