

**UNIVERSITY OF ALASKA ANCHORAGE
ARCHIVES AND SPECIAL COLLECTIONS**

DEPOSIT AGREEMENT

_____ Council hereby agrees to deposit the following collection(s) with Archives and Special Collections (A&SC) of the UAA/APU Consortium Library:

_____ **Councils records**

Subject to the following conditions:

- 1) _____ Council agrees to place the archival records named above on permanent deposit in A&SC, to be gifted permanently if Federation of Community Councils Inc. were to cease operations.
- 2) Which in consideration of A&SC making the above described items available for research, _____ Council grants a non-exclusive, for the full term of copyright protection, royalty free license to the A&SC: a) to reproduce, publish, archive, preserve, conserve, communicate to the public by telecommunication or on the Internet, loan, distribute and sell any materials in the collection(s) described worldwide, for commercial or non-commercial purposes, in microform, paper, electronic and/or any other formats; and b) to authorize, sub-license, sub-contract or procure any of the acts mentioned in (a).
- 3) All records identified as restricted will be closed for research or any other use for a period of years mutually agreed upon by representatives of the organization and of the University of Alaska. This restriction shall be subject to such exceptions as may be provided by law. Closed records will be clearly labeled prior to delivery to A&SC. Exceptions to access restrictions will be provided to A&SC in writing.
- 4) The records of the organization will be maintained according to archival principles; any removals can be made only after consultation and agreement between representatives of _____ Council and the staff of A&SC.
- 5) The Consortium Library agrees to maintain the records under conditions which will provide for their security, preservation, and access.
- 6) The staff of A&SC will prepare a description of the collection(s) deposited by _____ Council and will provide access to the description to Federation of Community Councils Inc..
- 7) The records of the organization will be open to researchers and to representatives of the organization at regular public service hours of A&SC.
- 8) The organization may remove said records from A&SC if the above conditions are not met only after a) identifying to A&SC one of more of the conditions of deposit that have been violated and

allowing A&SC 90 days to correct the situation; and b) on A&SC's failure to correct the situation within 90 days, declaring _____ Councils intention to withdraw the records after an interval of at least one month.

Dated this _____ day of _____, 20_____.

Approved:

Approved:

University of Alaska Anchorage:

(Dean of the Library)

(Representative of the Organization)

(Head, Archives & Special Collections)

(Representative of the Organization)

(Representative of the Community Council)

(Date)